



DOCUMENT CHECKLIST FOR BUSINESS TRIP/CONFERENCE OR MEDICAL TREATMENT (OTHER)

| S.NO | Documents Need to Be Submitted | Received |
|------|--|----------|
| 1 | Application form with personal mobile and email (fully filled and signed). | |
| 2 | Your current(valid) passport (valid for at least 6 months & at-least 2 blank page) and 1 old passport (recent canceled-if available) | |
| 3 | An official invitation letter from the Israeli company printed in a company letter head with stamp, mentioned the name & passport # of the invited person, the mission details, duration of stay, place of residence. Signatory - inviter's name, designation & contact details. | |
| 4 | If you are an employee in a company please provide a valid official letter/NOC with stamp from your employer(English), stating your position in the company, and salary. | |
| 5 | If you are Employee - submit recent 6 months of bank statement reflecting salary & your name. OR If you are the Owner of the company- submit recent 6 months of bank statement for both Business Account & Personal Account. | |
| 6 | Recent 6 months' salary slips (if you're employee) | |
| 7 | If the applicant owns a company, please provide a registration certificate of the company from your country's authorities, in which your name appears as the owner. | |
| 8 | Two clear personal photos with a white background sized 5cm x 5cm. | |
| 9 | Travel Insurance | |
| 10 | Copy of Family Book (if applicable) | |
| 11 | Home Contract (Title deed/Ejari) | |
| 12 | Water and electricity bill for 1 Month | |
| 13 | Dummy Flight booking and hotel booking | |
| 14 | Emirates ID & Visa page (If you are UAE Resident) | |
| 15 | Copies of old and current passports excluding blank pages | |

***Additional Requirement/s for Medical Treatment:**

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| 1 | A formal invitation letter with stamp from the hospital with the treatment dates . Must have the contact details & address of the hospital | |
| 2 | Medical Reports from Doctor (optional) | |